

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

WESTGLENN METROPOLITAN DISTRICT

Held: Friday, April 19, 2024 at 11:00 a.m. at 7400 E. Crestline Circle, Suite 210, Greenwood Village, Colorado 80111

### Attendance

The regular meeting of the Board of Directors of the Westglenn Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

Michael R. Seeley  
Vacancy  
Vacancy  
Vacancy  
Vacancy

Also present were Elizabeth A. Dauer, Esq., Seter, Vander Wall & Mielke, P.C.; Kay Hamel, District Accountant; and Richard Hamel, District Maintenance Supervisor.

### Call to Order

Director Seeley convened the regular meeting at 11:00 a.m.

### Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Directors specifically noted that they are members of a limited liability company that purchased additional ground located in the District on September 30, 1999, in an arms-length transaction. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Seeley reported he had disclosed his contract to purchase property located within the District, and his association with Brookhill VII, LLC, developers in the District.

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Approval of Minutes

Upon motion made, seconded and unanimously carried, the minutes of the March 21, 2024 special meeting were approved as presented.

Financial Matters /  
Payment of Claims

Ms. Hamel presented the District's financial report for the period ending March 31, 2024. Director Seeley inquired of Ms. Hamel who confirmed that all accounting continues to be maintained according to GAAP, there were no unusual transactions during the time period, there were no transactions involving the directors; and, the District remains capable of paying its obligations through 2024. Upon motion made by Director Seeley, the financial report was accepted as presented.

Director Seeley discussed that he would still like to continue the effort to pay off the District bonds prior to December 2024. Director Seeley requested that Ms. Hamel obtain a payoff figure for the bonds effective May 31, 2024.

Director Matters

None.

Attorney Matters

Ms. Dauer reported that Director Seeley executed the IRS change of address form.

Park Update/Maintenance  
Status Report

Mr. Hamel reported that the final Winter watering was complete, and that the water will be turned on within the next week. He also reported that the backflow tests are scheduled to be conducted by Steve Linnenberger.

He also discussed transitioning types of rocks in the park tearing out the carpet juniper and salvaging lava rock. Director Seeley requested that Mr. Hamel obtain a quote for these items from Ernesto Delaroca.

Mr. Hamel reported that they will need to cut down certain dead trees in the District. He also reported that the aeration and fertilization projects were complete.

Other Business

The Board confirmed its availability for the May 17, 2024 meeting, but elected to schedule for 10:30 a.m.

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Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:25 a.m.



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Secretary for the Meeting