

# RECORD OF PROCEEDINGS

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## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

WESTGLENN METROPOLITAN DISTRICT

Held: Friday, August 14, 2020 at 11:00 A.M., at 3650 E. 1<sup>st</sup>  
Avenue, Suite 200, Denver, CO 80206

### Attendance

The special meeting of the Board of Directors of the Westglenn Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

James Sullivan

Michael Seeley

Also present were Elizabeth A. Dauer, Esq., Seter & Vander Wall, P.C.; Kay Hamel, District Accountant; and Richard Hamel, District Maintenance Supervisor.

### Call to Order

Director Sullivan convened the regular meeting at 11:00 a.m., noting that a quorum of the Board was present and had confirmed their continuing qualification to serve as Directors.

### Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Directors specifically noted that they are members of a limited liability company that purchased additional ground located in the District on September 30, 1999, in an arms-length transaction. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Seeley reported he had disclosed his interest as an owner of property located within the District, and his association with Brookhill VII, LLC, developers in the District.

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This disclosure is associated with approval of items on the agenda that may affect his interests.

Director Sullivan had disclosed his interest as an owner of property located in the District, and his association with Sullivan Group Incorporated, and Brookhill VII, LLC, developers in the District. This disclosure is associated with approval of items on the agenda that may affect his interests.

## Approval of Minutes

Upon motion made, seconded and unanimously carried, the minutes of the July 17, 2020 regular meeting were approved as presented.

## Financial Matters / Payment of Claims

Ms. Hamel presented the District's financial report for the period ending July 31, 2020. Director Sullivan inquired of Ms. Hamel who confirmed that all accounting continues to be maintained according to GAAP, there were no unusual transactions during the time period, there were no transactions involving the directors; and, the District remains capable of paying its obligations through 2020. Upon motion made by Director Sullivan, the financial report was accepted as presented.

## Dog Park Project

Director Sullivan discussed the dog park project noting that the park will contain synthetic turf and pea gravel as opposed to grass. He noted that he would like to use a drip system. Mr. Hamel estimated that a non-irrigation water tap would be below the \$14,000 range, but the City of Westminster would have to provide the final costing. Director Sullivan requested that Mr. Hamel obtain an estimate of the cost to bore from the District's existing irrigation lines to the dog park.

Ms. Dauer noted that the City of Westminster planning department reported that it does not support the location of the dog park.

## Attorney Report

There was no attorney report.

## Park Update/Maintenance Status Report

Mr. Hamel reported that a controller went out on Pierce Street, but that it is now fixed. He noted that the park and landscaping look good. He reported that construction of the Westglenn Apartments continues, resulting in regular requests for locates.

## Other Business

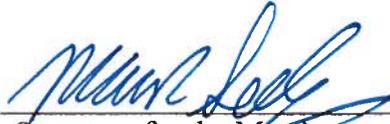
The Directors confirmed their availability for the next regular meeting of September 18, 2020.

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## Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:25 a.m.



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Secretary for the Meeting