

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
WESTGLENN METROPOLITAN DISTRICT
HELD
FRIDAY, DECEMBER 20, 2024

A special meeting of the Board of Directors of the Westglenn Metropolitan District was convened on Friday, December 20, 2024 at 10:30 a.m. at 7400 E. Crestline Circle, Suite 210, Greenwood Village, Colorado 80111.

ATTENDANCE

Michael R. Seeley
Vacancy
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Also present were:

Elizabeth A. Dauer, Esq. and Catherine T. Bright, Seter, Vander Wall & Mielke, P.C.
Kay Hamel, District Accountant
Richard Hamel, District Maintenance Supervisor

CALL TO ORDER

Director Seeley convened the special meeting at 10:35 a.m.

DISCLOSURE MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Director specifically noted that he is a member of a limited liability company that purchased additional ground located in the District on September 30, 1999, in an arms-length transaction. The Board determined that the participation of the member present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Seeley reported he had disclosed his contract to purchase property located within the District, and his association with Brookhill VII, LLC, developers in the District. The Board confirmed the presence of a quorum.

APPROVAL OF MINUTES

Upon motion made, the minutes of the November 15, 2024 special meeting were approved as presented.

FINANCIAL MATTERS/PAYMENT OF CLAIMS

Ms. Hamel presented the District’s financial report for the period ending November 30, 2024. Director Seeley inquired of Ms. Hamel who confirmed that all accounting continues to be maintained according to GAAP, there were no unusual transactions during the time period, there were no transactions involving the Director; and, the District remains capable of paying its obligations through 2024. Ms. Hamel also reported that she was still considering whether a budget amendment for 2024 will be necessary. Upon motion made by Director Seeley, the financial report was accepted as presented.

DIRECTOR MATTERS

There were no Director matters reported.

ATTORNEY MATTERS

Ms. Dauer discussed the manner by which the call for nominations for the May 2025 Director would be publicized. Upon discussion, the Board determined to place the notice of the call for nominations prominently on the District website to encourage application for the vacant Board seats.

MAINTENANCE UPDATE

Mr. Hamel reported that the three park rules signs have been installed by the dog waste stations. Mr. Hamel also reported that Winter watering will occur in January as it has been very dry this season.

OTHER BUSINESS

The Board confirmed its availability for the January 17, 2025 meeting at 11:00 a.m. Ms. Dauer reported on the District’s balance for safety grant funds from the Special District Association Property & Liability Insurance Pool. The Board will consider potential projects for same.

ADJOURNMENT

There being no further business to come before the Board, and upon motion duly made, the meeting was adjourned at 10:52 a.m.


Secretary for the Meeting