

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

WESTGLENN METROPOLITAN DISTRICT

Held: Friday, March 17, 2023 at 11:00 a.m. at 3650 E. 1<sup>st</sup>  
Avenue, Suite 200 Denver, CO 80206

### Attendance

The regular meeting of the Board of Directors of the Westglenn Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

James M. Sullivan (via telephone)  
Michael R. Seeley

Also present was Elizabeth A. Dauer, Esq., Seter & Vander Wall, P.C.

### Call to Order

Director Sullivan convened the regular meeting at 11:05 a.m., noting that a quorum of the Board was present and had confirmed their continuing qualification to serve as Directors.

### Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Directors specifically noted that they are members of a limited liability company that purchased additional ground located in the District on September 30, 1999, in an arms-length transaction. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Seeley reported he had disclosed his interest as an owner of property located within the District, and his association with Brookhill VII, LLC, developers in the District.

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This disclosure is associated with approval of items on the agenda that may affect his interests.

Director Sullivan had disclosed his interest as an owner of property located in the District, and his association with Sullivan Group Incorporated, and Brookhill VII, LLC, developers in the District. This disclosure is associated with approval of items on the agenda that may affect his interests, including the ratification of the change to the Sullivan Group monthly fee.

Approval of Minutes

Upon motion made, seconded and unanimously carried, the minutes of the January 20, 2023 regular meeting were approved as presented.

Financial Matters /  
Payment of Claims

The financial report was tabled because the District accountant was not present at the meeting.

- Ratification of  
Change in Sullivan  
Group Monthly Fee

Upon motion made by Director Seeley and seconded by Director Sullivan, the approval and ratification of the increase to the monthly fee to Sullivan Group Incorporated from \$2,150.00 to \$3,000.00 was approved.

Dog Park Project

Director Sullivan noted that there was nothing additional to report.

Attorney Report

Ms. Dauer reported that she continues to research the carbon capture program per the request of the Board.

Park Update/ Maintenance  
Status Report

The park update/maintenance status report was tabled because the District maintenance supervisor was not present at the meeting.

Other Business

The Board determined to cancel its next regularly scheduled meeting and reschedule for Friday, April 14, 2023 at 11:00 a.m.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:20 a.m.

  
Secretary for the Meeting